



Position: Recreational Soccer Convenor (U4 to U18)

Goals for the Season

- Smooth and efficient coordination of the age division.
- Effective liaison between the Coaches, club staff and Recreational Soccer Committee.

Personal Traits/Qualities Desired

- Organizational skills, patience, understanding and a sense of humour.
- Ability to be fair-minded and exercise good judgment.

Training offered:

- By club staff and members of Recreational Soccer Committee.

Support offered:

- By office staff and field supervision staff.

Activities

Pre-Season

- Assist with recruitment (when necessary) and pairing of coaches.
- Assist with placement of players on teams as prescribed by club policy.
- Attend one coach training session for the age group.
- Attend equipment distribution day to help to hand out division's uniforms and equipment to coaches.

During the Season

- Assist with opening day organization and on-field start-up.
- Liaise between NTSC, coaches and parents regarding league policies and issues.
- Attend awards presentation for age group at end-of-season Festival or Cup.
- Ensure that all coach evaluations of players have been provided to the NTSC office.

Requirements

- Attend a pre-season Convenor meeting.
- Understand and adhere to NTSC policies including Codes of Conduct; and the OSA/NTSC Harassment Policy and Zero Tolerance Policy.